

Step-by-Step Instructions for Submitting Comment Letters via Regulations.gov NLIHC

Do not send comments via US Postal Service because your letter would have to go through off-site security tests.

To submit your comments, go to <https://www.regulations.gov>

There you will see a **big blue box** that says,

“Make a difference. Submit your comments and let your voice be heard,”

and within the blue box is a white search box that reads

“SEARCH for dockets and documents on agency actions”.

In the search line type in the Docket Number,
which for the **proposed 30-Day Notice rule is FR-6387-P-01**

Click on “Search” in the **green box** just to the right.

When I did this, the proposed rule is the third item
(the first two are related, but not important for you)

For the proposed rule [FR-6387-P-01 30-Day Notification Requirement Prior to Termination of Lease for Nonpayment of Rent](#), **click on the blue “Comment” button on the left.**

Under “Write a Comment”, assuming you’ve written at least a page of text,
I suggest ignoring “Comment.... Start typing here...”.

Instead, I recommend using the “Attach Files” option.

In the dotted line box where it says “**drop files here or Browse...**”
I chose “**Browse**” which opened up my own computer files.

Go to your appropriate folder and select your comment letter.
Then choose “open” on your system.
That should attach your comment letter in the regulations.gov system.

Enter your email where asked.
Choose to receive an email confirmation.
Chose the “Organization” option and provide that information.

Use the reCAPTCHA to show that you are not a robot.

Hit the blue Submit Comment button.