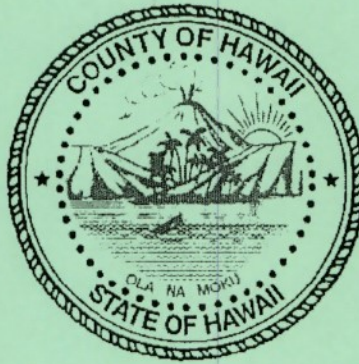


# COUNTY OF HAWAII`I



## 2019 ACTION PLAN OF THE CONSOLIDATED PLAN (2015 - 2019)





# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
County of Hawai'i		HI159999 HAWAII STATE PROGRAM	
50 Wailuku Drive		09-463-6073	
Suite 102		Office of Housing & Community Development	
Hilo	Hawaii	Office of Management	
96720	U.S.A.	Housing	
<b>Employer Identification Number (EIN):</b>		Hawai'i County	
99-6000567			
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: County		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles Hale Ohana Domestic Abuse Shelter Renovations, West Hawaii Domestic Abuse Shelter Renovations, West Hawaii Homeless Emergency Shelter Improvements, Kulaimano Elderly Housing Renovations, Hale Maluhia Men's Shelter Accessibility Improvements, Kiheipua Family Shelter Certified Kitchen Improvements, Boys and Girls Club Accessibility Improvements, Administration, Planning & Fair Housing		Description of Areas Affected by CDBG Project(s)	
\$CDBG Grant Amount \$2,500,000.00	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income \$100,000.00		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles Habitat for Humanity Puna Self Help Housing		Description of Areas Affected by HOME Project(s)	

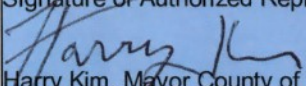


\$HOME Grant Amount \$451,221.00	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for HOME-based Project(s)		

<b>National Housing Trust Fund</b>		14.275 HTF
Description of Areas Affected by HTF Projects		
\$HTF Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for HTF Project(s)		

<b>Emergency Shelter Grants Program</b>		14.231 ESG
ESG Project Titles		
Description of Areas Affected by ESG Project(s)		
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for ESG-based Project(s)		

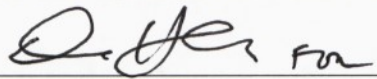
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Neil	S.	Gyotoku
Housing Administrator	808/961-8379	808/961-8685
ohcdcdbg@co.hawaii.hi.us		
Signature of Authorized Representative  Harry Kim, Mayor County of Hawaii		Date Signed APR 26 2019

DOCUMENT TITLE: \_\_\_\_\_

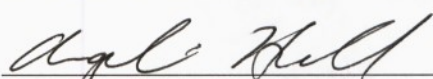
PARTIES TO DOCUMENT: \_\_\_\_\_

**RECOMMENDED APPROVAL:**

  
\_\_\_\_\_  
Housing Administrator  
Office of Housing  
and Community Development

Date: 4-26-19

**APPROVE AS TO FORM AND LEGALITY:**

  
\_\_\_\_\_  
Deputy Corporation Counsel  
County of Hawai'i

Date: 04/26/19



**ASSURANCES - CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records, (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TITLE

**MAYOR**

APPLICANT ORGANIZATION

DATE SUBMITTED


**APR 26 2019**



DOCUMENT TITLE: \_\_\_\_\_

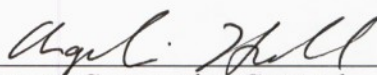
PARTIES TO DOCUMENT: \_\_\_\_\_

**RECOMMENDED APPROVAL:**

  
\_\_\_\_\_  
Housing Administrator  
Office of Housing  
and Community Development

Date: 4-26-19

**APPROVE AS TO FORM AND LEGALITY:**

  
\_\_\_\_\_  
Deputy Corporation Counsel  
County of Hawai'i

Date: 04/26/19

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The County of Hawai'i is required to submit a Consolidated Plan (CP) to the U.S. Department of Housing and Urban Development (HUD) in order to receive its Community Development Block Grant (CDBG) funds. The purpose of the County's CP is to ensure that jurisdictions receiving direct federal assistance utilize and develop a plan for its housing and related needs of very low-, low-, and moderate-income families in a way that improves the availability and affordability of decent, safe and sanitary housing within a suitable living environment. The County's CP has three major sections: Housing & Special Needs Housing; Homeless; and Community Development.

The County's CP provides goals, priorities, needs, and data used to develop the plan for how the County intends to administer the HUD CDBG Program. The State of Hawai'i's CP provides background, direction, and a plan for how the State intends to administer HUD's Home Investment Partnership Program (HOME), National Housing Trust Fund (HTF), Emergency Solution Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) to assist in meeting the housing needs of Hawai'i's citizens. HOME and HTF funds are allocated between three neighbor-island counties on a three year rotation.

The County's Office of Housing and Community Development (OHCD) reviewed the 2016 Analysis of Impediments to Fair Housing and noted the following impediments were listed:

- Not allowing Accessory Dwelling Units (ADU).
- Disallowance of multiple kitchens in house design.
- "Not in My Backyard" opposition to special needs group housing.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

#### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

The County of Hawai'i anticipates that the County's 2019 CDBG allocation will be \$2,500,000.00. In addition, the County anticipates receiving \$100,000.00 of program income from the Residential Repair



Program (RRP) for a total of \$2,600,000.00. To meet the County's five year 2015-2019 Consolidated Plan, Priorities and Objectives, the following projects will be included in the 2019 Action Plan.

## **2. Summarize the objectives and outcomes identified in the Plan, Part 2**

### **2019 CDBG Projects**

Hale Ohana Domestic Abuse Shelter - Renovations - \$280,500.00, West Hawaii Domestic Abuse Shelter - Renovations - \$195,250.00, West Hawaii Homeless Emergency Shelter Improvements \$600,000.00, Kulaimano Elderly Housing - Phase III Renovations \$184,250.00 (plus \$100,000.00 anticipated Program Income), Kiheipua Family Shelter - Certified Kitchen Construction - \$200,000.00, Hale Maluhia Shelter - Accessibility Improvements - \$300,000.00, Boys and Girls Club - Accessibility Improvements - \$240,000.00, Administration, Planning and Fair Housing \$500,000.00. Total: \$2,600,000.00

The CDBG project amount for all projects may change to accommodate the actual amount of grant funds or program income received or if there are any cancelled project(s) or reprogramming of CDBG funds. In its efforts to expedite and timely implement its projects, the Public is advised that the County of Hawaii may utilize County funds for the Kulaimano Elderly Phase III Renovations project and West Hawaii Homeless Emergency Shelter Improvements Project to incur pre-award cost under the CDBG program that will not exceed 25% of current CDBG allocation. This is in accordance with the CDBG regulations 24 CFR 570.200 (h) (1), Reimbursement for pre-award costs.

The 2019 CDBG projects meet the Objectives and Outcomes which are identified in the County's 2015-2019 Consolidated Plan. The housing projects meet the affordable housing objective by creating new affordable housing and/or sustaining existing housing through renovations and repairs. The public facility projects meet the suitable living environment objective by renovating and rehabilitating the Hale Ohana Domestic Abuse Shelter, West Hawaii Domestic Abuse Shelter, West Hawaii Homeless Emergency Shelter, Hale Maluhia Men's Shelter, Kiheipua Family Shelter and the Boys and Girls Club.

### **HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM**

Habitat for Humanity - Puna Self-Help Housing Project \$451,221.00, Total: \$451,221.00

Should the County of Hawaii receive any program income it will be applied to the Tenant Based Rental Assistance Program. If there are any cancelled or reprogramming of HOME funds it may be applied to any eligible HOME project.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the County of Hawai'i reports its progress in meeting the five-year and annual goals in the Consolidated Annual Performance Evaluation Report (CAPER). The County of Hawai'i has consistently satisfied program mandates and expended funds in a timely manner. Furthermore, the County of Hawai'i has successfully targeted funds to benefit low and moderate income persons and communities throughout the island. A copy of the CAPER is available in the County of Hawai'i Office of Housing & Community Development (OHCD) and on the County's website at <http://www.hawaiicounty.gov/office-of-housing/>. The report states that the County has accomplished the following during the period of July 1, 2017 to June 30, 2018:

#### HOUSING AND SPECIAL NEEDS:

- Provided 64 households with Tenant Based Rental Assistance;
- Completed the construction of 30 rental units at the Mohouli Heights Senior Neighborhood Phase II project;
- Rehabilitated 5 homes for the Residential Repair Program (RRP);
- Acquired 2 refrigerated trucks for the Food Basket for food distribution;

#### HOMELESS:

- Completed Point in Time Count;

#### PUBLIC FACILITIES IMPROVEMENTS

- Completed the acquisition of the Pahala Fire Station - Wildland Fire Brush Truck;
- Tree removal and perimeter fencing at the Boys & Girls Club of the Big Island;

#### PUBLIC HEALTH & SAFETY

- Acquired 2 vehicles to conduct mobile outreach services to homeless families and individuals;

#### FAIR HOUSING:

- Conducted 14 Fair Housing training sessions for property managers/homeless programs and for the general public;
- 114 calls/inquiries were received and given assistance and;
- 1,000 inquiries on the County's Fair Housing website.



#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The County is required to have a Citizen Participation Plan in its CP. This plan describes and outlines the County's plan to encourage and inform all citizens, especially persons of extremely-low, very-low and moderate income including minorities, non-English speaking and persons of Limited English Proficiency (LEP), as well as persons with mobility, visual or hearing impediments, to participate in the development of the County's CP, along with any amendments to the CP, and the County's performance report.

The citizen participation process as outlined in the Citizen Participation Plan includes public hearings, consultation meetings, 30-day review and comment period on the County's draft CP, County's draft Annual Action Plan (AP), Hawai'i County Housing Agency/Finance Committee Meetings/County Council Meetings and a public notice announcing the availability of the County's final CP and AP.

##### **Public Hearings:**

The County began its 2019 Annual Action Plan Citizen Participation Process in September of 2018. The County held its annual public hearings in Keaau, Kailua-Kona, Honokaa, and Hilo to present an overview of the Consolidated Plan process, to encourage citizens to offer input concerning housing, homeless, special needs and community development needs and to discuss the past use of funds and accomplishments. In addition, the members of the public were provided with information about the 2019 CDBG and 2018 HOME CHDO application process. The County informed participants of the County's CP priorities and provided an opportunity for participants to provide their concerns or comments.

Hawai'i County also utilized the public hearings to inform the public about the upcoming 2020-2024 Consolidated Plan process. Attendees were provided with surveys to gather information regarding the needs of our communities. This information will be utilized to develop the needs, priorities and goals of the upcoming 2020-2024 Consolidated Plan.

The draft 2019 Action Plan was available for public review and comment from February 25, 2019 through March 26, 2019.

##### **Public and Private Agencies Consultation Meetings:**

As stated above, in September 2018, the County conducted Public Hearings island-wide to inform the public about the 2019 CDBG and 2018 HOME CHDO application process. Members of the public were provided with information on the CDBG and HOME CHDO programs. An overview of the draft priorities and goals were also presented. The participants were asked to provide input on the county's draft priorities and goals established as a result of community input at the various public hearings. In addition to these consultations, the OHCD also informed each Council Member representing all districts

in the County of Hawai'i of the CP process and inquired if they had any projects that would meet the draft priorities within their district.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments on the draft 2019 Action Plan was received throughout the 30-day Public Comment Period. The draft 2019 Action Plan was available for public view and comments from February 25, 2019 through March 26, 2019. No comments to the 2019 Annual Action Plan were received.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

If public comments are received during the public comment period and are not accepted by the County of Hawai'i, the comments will be summarized here along with the County's reasons for not accepting them.

#### **7. Summary**

The CP is a comprehensive planning document which identifies the housing and community development needs and priorities for the County of Hawai'i for the next five years. It sets forth the County's strategies and objectives in addressing these needs and provides a framework for the Annual Action Plan, which details the specific projects and activities the county will undertake in each of the five years to carry out the CP.



## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	HAWAII COUNTY	Office of Housing & Community Development
HOME Administrator	HAWAII COUNTY	Office of Housing & Community Development
	HAWAII COUNTY	Office of Housing & Community Development

Table 1 – Responsible Agencies

### Narrative (optional)

The County of Hawai'i's Office of Housing and Community Development (OHCD) manages and administers the use of the Community Development Block Grant (CDBG) Program funds for the County. As the lead agency and direct recipient of CDBG funds, the OHCD is responsible to complete the planning and submission process for the County's CP.

The State of Hawai'i is the recipient of the HOME, HTF, ESG, and HOPWA funds and is therefore, required to submit a CP to HUD before it can receive these program funds. The County is not required to address the State's programs in its CP, but will reference and include portions of the State's CP as it relates to the County's housing-related and homeless needs.

Although the County of Hawai'i is not a direct recipient of HOME and HTF funds, it does receive HOME and HTF funds from the State of Hawai'i, every three years. Thus the County's OHCD manages and administers the use of HOME and HTF program funds for the County.

## **Consolidated Plan Public Contact Information**

County of Hawai'i - Office of Housing & Community Development

Alison Mukai

1990 Kinooole Street, Suite 102

Hilo, Hawai'i 96720

Phone Number: (808)961-8379

Fax: (808)961-8685

Email: [ohcdcdbg@hawaiiicounty.gov](mailto:ohcdcdbg@hawaiiicounty.gov)



## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The County began its 2019 Annual Action Plan Citizen Participation Process in September of 2018. The County held its annual public hearings in Keaau, Kailua-Kona, Honokaa, and Hilo to present an overview of the Consolidated Plan process, to encourage citizens to offer input concerning housing, homeless, special needs and community development needs, and to discuss the past use of funds and accomplishments. In addition, the members of the public were provided with information about the 2019 CDBG and 2018 HOME CHDO application process. The County informed participants of the County's CP priorities and provided an opportunity for participants to provide their concerns or comments.

Hawai'i County also utilized the public hearings to inform the public about the upcoming 2020-2024 Consolidated Plan process. Attendees were provided with surveys to gather information regarding the needs to our communities. This information will be utilized to develop the needs, priorities and goals of the upcoming 2020-2024 Consolidated Plan.

The draft 2019 Annual Action Plan was available for public review and comment from February 25, 2019 through March 26, 2019.

The OHCD also informed County agencies and each Council Member representing all districts in the County of Hawai'i of the CP process and inquired if they had any projects that would meet the draft priorities within their district.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

In September 2018, the County conducted Public Hearings island-wide to inform the public about the 2019 CDBG and 2018 HOME CHDO application process. Members of the public were provided with information on CDBG and HOME programs. An overview of the draft priorities and goals were also presented and reviewed. The participants were asked to provide input on the county's draft priorities and goals established as a result of community input at the various public hearings. In addition to these consultations, the OHCD also informed each Council Member representing all districts in the County of Hawai'i of the CP process and provided them with an opportunity to inform the County of any projects that would meet the draft priorities within their district.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The State of Hawai'i is the primary agency that provides homeless funds to homeless service providers. The County actively participates in the Bridging the Gap (neighbor island counties) and Statewide (consisting of the State and Bridging the Gap) Continuum of Care. These groups focus on approaches to ending homelessness. The County is also a component of the Interagency Council on Homelessness - a conglomerate of government and service providers that seek solutions to address statewide chronic homelessness through mainstream re-programming. Participation in the Continuum of Care also allows the County to acquire other HUD funds for activities that address homeless needs within the County. The County will continue to participate in all levels of collaboration in a proactive effort to address the needs to its homeless community.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The County of Hawai'i is not a recipient of Emergency Solution Grant Funds. The State of Hawai'i allocates these funds to eligible homeless providers.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**





**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Bridging the Gap	The State is writing the goals to the State's Strategic Plan, please refer to the State's Consolidated Plan.

Table 3 – Other local / regional / federal planning efforts

**Narrative (optional)**

The County conducts its Consolidated Plan and Annual Action Plan citizen participation public hearings with the State of Hawai'i - Hawai'i Housing Finance and Development Corporation. The County and State conducts two meetings annually in the East and West side of the islands. The County also informs and invites its units of local government agencies to participate in these public meetings.



## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The County began its 2019 Action Plan Citizen Participation Process in September of 2018. The County held its annual public hearings in Keaau, Kailua-Kona, Honokaa, and Hilo to present an overview of the Consolidated Plan process, to encourage citizens to offer input concerning housing, homeless, special needs and community development needs, and to discuss the past use of funds and accomplishments. In addition, the members of the public were provided with information about the 2019 CDBG and 2018 HOME CHDO application process. The County informed participants of the County's CP priorities and provided an opportunity for participants to provide their concerns or comments.

Hawai'i County also utilized the public hearings to inform the public about the upcoming 2020-2024 Consolidated Plan process. Attendees were provided with surveys to gather information regarding the needs of our communities. This information will be utilized to develop the needs, priorities and goals of the upcoming 2020-2024 Consolidated Plan.

The draft 2019 Annual Action Plan was available for public review and comment from February 25, 2019 through March 26, 2019.

The OHCD also informed County agencies and each Council Member representing all districts in the County of Hawai'i of the CP process and inquired if they had any projects that would meet the draft priorities within their district.

The following schedule and task was utilized to inform and encourage citizens of the Consolidated Plan and/or Annual Action Plan and its process.

#### **DATE and TASK:**

July 2018 - Informed and invited Administration, County Departments and Council Members on the start of the 2019 Annual Action Plan (AP) process and solicited comments or possible projects to meet objectives with the current priorities within the Con Plan.

September 2018 - Public Notices published and Island wide Public Hearings/Meetings were held in conjunction with the State of Hawai'i, Hawai'i Housing Finance Development Corp. (HHFDC), to inform the public about the 2019 CDBG and 2018 HOME CHDO application process.

Annual Action Plan  
2019

12

February 2019 - Prepared draft AP. Published public notice announcing the AP availability for public review and comment.

April 2019 - Draft AP submitted to Hawai'i County Committee and Hawai'i Council for review and approval. Public Notice informs citizen of the meetings and comments.



## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	<p>The County utilized input from its public hearings, meetings and surveys to access and review its priorities and set objectives and goals that will meet the needs of its citizens.</p> <p>The County's assessment was to ensure that the County's priorities were flexible and accommodating to meet various range of activities to meet the County's CP priorities.</p>	<p>Overall, there were 51 participants: 26 in Hilo District, and 25 in Kona District, representing not-for-profit service providers, housing services providers, developers, and county and state agencies.</p>	<p>No comments were not accepted.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Local Gov't Representatives	Non-targeted/broad community	The OHCD also informed the County of Hawai'i's Council Members of the Consolidated Plan Process, meetings and provided them with the opportunity to inform the County of any projects that would meet the priorities within their district.	No comments were received.	No comments were not accepted.	

Table 4 – Citizen Participation Outreach



## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The County of Hawai'i Office of Housing and Community Development is a direct recipient of CDBG funds. Its annual allocation is determined by HUD on a formula basis and is directly affected by the federal budget. The County receives approximately \$2.5 million annually and distributes these funds on a request for proposal basis.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,500,000	100,000	0	2,600,000	2,500,000	With the ever changing political and economic environment at the federal level, it is difficult to accurately project the amount of CDBG funds that the County will receive over the 2015-2019 ConPlan period.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	451,221	0	0	451,221	The HOME funds are received by State Hawai'i Housing Finance and Development Corporation (HHFDC) and the State in turn allocates the HOME funds to the counties on a 3 year rotation. The designated County will receive the entire allocation of HOME funding less the allowable administrative funding which will be retained by the HHFDC. This makes it a little difficult for Hawai'i County, as well as, the non-profit organizations to plan out projects over a three year period.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

There is no matching requirement for CDBG funds.



If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

None.

## Discussion

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure - Construction	2015	2019	Non-Housing Community Development	County of Hawaii	Housing Public Facilities	CDBG: \$0	Other: 0 Other
2	Public Facilities - Improvements	2015	2019	Non-Housing Community Development	County of Hawaii	Public Facilities	CDBG: \$240,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted
3	Housing - Homebuyer	2015	2019	Affordable Housing	County of Hawaii	Housing	CDBG: \$0 HOME: \$451,221	Homeowner Housing Added: 3 Household Housing Unit
4	Homeless - Rehabilitation	2015	2019	Homeless	County of Hawaii	Public Facilities	CDBG: \$1,575,750 HOME: \$0	Homeless Person Overnight Shelter: 937 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Other: 0 Other
5	Housing - Rehabilitation	2015	2019	Affordable Housing	County of Hawaii	Housing	CDBG: \$0	Other: 0 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Housing - Elderly/Special Needs Rental Units	2015	2019	Non-Homeless Special Needs	County of Hawaii	Housing	CDBG: \$184,250	Rental units rehabilitated: 50 Household Housing Unit
9	Housing - Affordable Rental Units	2015	2019	Affordable Housing	County of Hawaii	Housing	CDBG: \$0	Rental units constructed: 0 Household Housing Unit
10	Homeless - Construction	2015	2019	Homeless	County of Hawaii	Housing	CDBG: \$0 HOME: \$0	Housing for Homeless added: 0 Household Housing Unit
11	Public Service - Transportation	2015	2019	Non-Housing Community Development	County of Hawaii	Public Services	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
12	Housing - TBRA	2015	2019	Affordable Housing	County of Hawaii	Housing	HOME: \$0	Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted
13	Public Health and Safety	2015	2019	Non-Housing Community Development	County of Hawaii	Public Health and Safety	CDBG: \$0	Other: 0 Other

Table 6 – Goals Summary



## Goal Descriptions

1	Goal Name	Infrastructure - Construction
	Goal Description	
2	Goal Name	Public Facilities - Improvements
	Goal Description	The non-profit, Boys and Girls Club of the Big Island will utilize CDBG funds for ADA improvements not limited to accessible parking, pathways to its youth play areas along with exterior lighting at its Hilo facility.
3	Goal Name	Housing - Homebuyer
	Goal Description	The Non-profit, Habitat for Humanity Hawai'i Island will utilize HOME CHDO funds for the construction of 3 self-help home in the Puna District.

4	<b>Goal Name</b>	Homeless - Rehabilitation
	<b>Goal Description</b>	<p>The Non-profit, HOPE Services Inc , will utilize CDBG funds to continue the renovation improvements of its men's shelter, for roof replacement and for accessibility improvements. .</p> <p>The Non-profit, HOPE Services Inc., will also utilize CDBG funds to continue the renovation improvements to its family shelter. These renovations include but are not limited to the construction of a certified kitchen.</p> <p>The Office of Housing and Community Development will utilize CDBG funds to design and construct necessary improvements at the West Hawai'i Emergency Shelter in Kona. These improvements include but are not limited to, fire suppression sprinkler systems, security lighting and fencing, installation of solar water heaters, photovoltaic panels and an accessible water fountain.</p> <p>The non-profit, Child and Family Service Real Property Inc (CFS) will utilize CDBG funds for the renovation of its East Hawai'i shelter. CDBG funds will be utilized for the design and construction of the rehabilitation of the shelter, which includes but is not limited to, re-roofing, flooring replacement, interior renovations to 3 bathrooms, the storage and kitchen and the installation of security perimeter fencing and gates.</p> <p>The non-profit, Child and Family Service Real Property Inc. (CFS) will utilize CDBG funds for the renovation of its West Hawai'i Shelter. CDBG funds will be utilized to design and construct security enhancements not limited to perimeter fencing, lighting, cameras and interior renovations to 3 bathrooms.</p>
5	<b>Goal Name</b>	Housing - Rehabilitation
	<b>Goal Description</b>	
8	<b>Goal Name</b>	Housing - Elderly/Special Needs Rental Units
	<b>Goal Description</b>	The County's Office of Housing and Community Development Division will utilize CDBG funds to continue the rehabilitation improvements to the Kulaimano Elderly Housing project. This will benefit 49 low and moderate income senior residents and 1 resident manager.

9	Goal Name	Housing - Affordable Rental Units	
	Goal Description		
10	Goal Name	Homeless - Construction	
	Goal Description		
11	Goal Name	Public Service - Transportation	
	Goal Description		
12	Goal Name	Housing - TBRA	
	Goal Description		
13	Goal Name	Public Health and Safety	
	Goal Description		



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

For the 2019 CDBG allocation there are a total of 7 CDBG projects that were selected. It consists of 1 housing project and 6 public facility projects. The 1 housing project consists of rehabilitation improvements to a senior rental housing facility. The 6 public facilities projects involves the rehabilitation and/or renovation of 5 homeless shelters and 1 youth facility.

#### Projects

#	Project Name
1	Hale Ohana Domestic Abuse Shelter - Renovations
2	West Hawai'i Domestic Abuse Shelter - Renovations
3	West Hawai'i Homeless Emergency Shelter Improvements
4	Kulaimano Elderly Housing - Phase III Renovations
5	Kiheipua Family Shelter - Certified Kitchen Construction
6	Hale Maluhia Shelter - Accessibility Improvements
7	Boys and Girls Club - Accessibility Improvements
8	Administration, Planning & Fair Housing

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Refer to Section SP-25, Priority Needs, of the 2015-2019 Consolidated Plan.

**AP-38 Project Summary**  
**Project Summary Information**

Annual Action Plan  
2019

25

1	<b>Project Name</b>	Hale Ohana Domestic Abuse Shelter - Renovations
	<b>Target Area</b>	County of Hawaii
	<b>Goals Supported</b>	Homeless - Rehabilitation
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$280,500
	<b>Description</b>	The non-profit, Child and Family Services Real Property, Inc., will utilize CDBG funds to design and construct renovations to its Hilo Domestic Abuse Shelter. Renovations will include roofing, storage, kitchen and bathroom renovations, as well as security enhancements, not limited to, perimeter fencing, gates, built-in security systems and exterior lighting. This activity is eligible under 24 CFR 570.201 (c) Public Facilities and Improvements.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The renovations to the Hale Ohana Domestic Abuse Shelter will benefit approximately 273 victims of domestic abuse annually within Hawaii County. This meets the CDBG Program National Objective 24 CFR 570.208 (a)(2)(i)(A) Low and Moderate income clientele.
	<b>Location Description</b>	Confidential Location
2	<b>Planned Activities</b>	This project will include the design and/or renovations to the shelter.
	<b>Project Name</b>	West Hawai'i Domestic Abuse Shelter - Renovations
	<b>Target Area</b>	County of Hawaii
	<b>Goals Supported</b>	Homeless - Rehabilitation
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$195,250
	<b>Description</b>	The non-profit, Child and Family Services Real Property, Inc., will utilize CDBG funds to design and construct renovations to its West Hawai'i Domestic Abuse Shelter. Renovations will include, but will not be limited to, bathroom renovation and security enhancements not limited to perimeter fencing, gates, built-in security systems and exterior lighting. This activity is eligible under 24 CFR 570.201(c) Public Facilities and Improvements.
	<b>Target Date</b>	6/30/2020



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The renovations to the West Hawai'i Domestic Abuse Shelter will benefit approximately 175 victims of domestic abuse annually within Hawai'i County. This meets the CDBG Program National Objective 24 CFR 570.208(a)(2)(i)(A) Low and moderate income clientele.
	<b>Location Description</b>	Confidential Location
	<b>Planned Activities</b>	This project will include the design and/or renovations to the shelter.
3	<b>Project Name</b>	West Hawai'i Homeless Emergency Shelter Improvements
	<b>Target Area</b>	County of Hawaii
	<b>Goals Supported</b>	Homeless - Rehabilitation
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$600,000
	<b>Description</b>	The Office of Housing and Community Development Division will utilize CDBG funds to design and construct necessary improvements at the West Hawai'i Emergency Homeless Shelter in Kona. These improvements are not limited to the installation of a fire suppression sprinkler system, security lighting and fencing, solar water heaters, photovoltaic panels and an accessible water fountain. The activities are eligible under 24 CFR 570.201(c) Public Facilities and Improvements.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The renovations to the West Hawai'i Homeless Emergency Shelter will benefit approximately 114 unsheltered men and women annually within Hawai'i County. This meets the CDBG Program National Objective 24 CFR 570.208(a)(2)(i)(A) Low and moderate income Limited Clientele.
	<b>Location Description</b>	74-5593 Pawai Pl. Kailua-Kona, HI 96745
	<b>Planned Activities</b>	This project will include the the design and/or renovation improvements. The Office of Housing and Community Development (OHCD) will utilize county funds under 24 CFR 570.200(h)(1) Pre-award to conduct renovation activities at the project site.
4	<b>Project Name</b>	Kulaimano Elderly Housing - Phase III Renovations
	<b>Target Area</b>	County of Hawaii
	<b>Goals Supported</b>	Housing - Elderly/Special Needs Rental Units
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$184,250

	<b>Description</b>	The Office of Housing and Community Development Division will utilize CDBG funds to continue to renovate necessary improvements at the Kulaimano Elderly Housing Project. The renovation activities have been determined by the Physical Needs Assessment conducted for the elderly housing project. This activity is eligible under 24 CFR 570.202(b)(2) Eligible Rehabilitation and Preservation.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The renovations at the Kulaimano Elderly Housing project will benefit 49 low and moderate income senior residents and 1 Resident Manager. This meets the CDBG program National Objective 24 CFR 570.208(a)(3)
	<b>Location Description</b>	28-2947 Kumula Street. Pepeekeo, HI 96783
	<b>Planned Activities</b>	This project includes the design and/or renovations to the facility. The Office of Housing and Community Development (OHCD) will utilize county funds under 24 CFR 570.200(h)(1) Pre-award to conduct renovation activities at the project site.
5	<b>Project Name</b>	Kiheipua Family Shelter - Certified Kitchen Construction
	<b>Target Area</b>	County of Hawaii
	<b>Goals Supported</b>	Homeless - Rehabilitation
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	The Non-profit, HOPE Services Hawai'i, Inc., will utilize CDBG funds to renovate the current kitchen to meet the Department of Health's Certified Kitchen requirements to feed homeless families at the Hilo Shelter. This activity is eligible under 24 CFR 570.201(c) Public Facilities and Improvements.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Renovations to the Kiheipua Emergency Shelter will benefit approximately 225 homeless families annually within Hawai'i County. This meets the CDBG Program National Objective 24 CFR 570.208(a)(2)(i)(A) Low and Moderate Income Limited Clientele.
	<b>Location Description</b>	115 Kapiolani Street Hilo, HI 96720
	<b>Planned Activities</b>	This activity involves the renovation of the current kitchen to meet the Department of Health's Certified Kitchen requirements.
	<b>Project Name</b>	Hale Maluhia Shelter - Accessibility Improvements



6	Target Area	County of Hawaii
	Goals Supported	Homeless - Rehabilitation
	Needs Addressed	Public Facilities
	Funding	CDBG: \$300,000
	Description	The Non-profit, HOPE Services Hawai'i, Inc., will utilize CDBG funds for ADA accessibility improvements at the Hale Maluhia homeless men and homeless senior citizens shelter. This activity is eligible under 24 CFR 570.201(c) Public Facilities and Improvements.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The renovations to the Hale Maluhia Men's Shelter will benefit approximately 150 single homeless men and elderly annually within Hawai'i County. This meets the CDBG Program National Objective 24 CFR 570.208(a)(2)(i)(A) Low and Moderate income Limited Clientele.
	Location Description	110 Ululani Street Hilo, HI 96720
	Planned Activities	This activity includes the accessibility renovations to the shelter.
7	Project Name	Boys and Girls Club - Accessibility Improvements
	Target Area	County of Hawaii
	Goals Supported	Public Facilities - Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$240,000
	Description	The Non-profit, Boys and Girls Club of the Big Island, will utilize CDBG funds for ADA accessibility improvements to its Hilo Gym facility. This activity is eligible under 24 CFR 570.201(c) Public Facilities and Improvements.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The renovations to the Boys and Girls Club Hilo facility will benefit approximately 400 people annually within Hawai'i County. This meets the CDBG Program National Objective 24 CFR 570.208(a)(2)(i)(A) Low and Moderate Income Limited Clientele.
	Location Description	100 Kamakahonu Street Hilo, HI 96720
8	Planned Activities	This activity involves accessibility improvements to the Hilo club facility.
	Project Name	Administration, Planning & Fair Housing
	Target Area	County of Hawaii



<b>Goals Supported</b>	
<b>Needs Addressed</b>	
<b>Funding</b>	CDBG: \$500,000
<b>Description</b>	CDBG funds will be used to administer and coordinate the County's CDBG and Fair Housing programs to ensure effective and timely project implementation in accordance with all applicable HUD rules and regulations. CDBG funds will also be used to fund present and future planning documents in accordance with Federal rules. The National Objective is 24 CFR 570.206.
<b>Target Date</b>	6/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
<b>Location Description</b>	1990 Kinoole Street, Suite 102 Hilo, HI 96720
<b>Planned Activities</b>	Planning and administration

## **AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The County does not allocate funds based on geographic areas. The CDBG and HOME CHDO funds are allocated through a request for proposal (RFP) process which rank and rates projects for program eligibility, need and for meeting the County's priorities and objectives of the Consolidated Plan.

### **Geographic Distribution**

Target Area	Percentage of Funds
County of Hawaii	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Not applicable as the County does not allocate funds based on geographic areas. However, preference for the HTF program will be given to applicants who will develop affordable rental housing in areas located near employment, schools, shopping, medical services and public transportation to support self-sufficiency.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	937
Non-Homeless	400
Special-Needs	50
Total	1,387

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	50
Acquisition of Existing Units	0
Total	50

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

For the 2019 CDBG allocation there are a total of 7 CDBG projects that were selected. It consists of 1 housing project, 6 public facility projects. The 1 housing project consists of rehabilitation improvements to a senior rental housing facility. The 6 public facilities projects involves the rehabilitation and/or renovation of 5 homeless shelters and 1 youth facility.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

#### **Actions planned during the next year to address the needs to public housing**

The State Hawai'i Public Housing Authority manages the public housing throughout the State of Hawai'i. Please refer to the State's Consolidated Plan.

#### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The State Hawai'i Public Housing Authority manages the public housing throughout the State of Hawai'i. Please refer to the State's Consolidated Plan.

#### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The State Hawai'i Public Housing Authority manages the public housing throughout the State of Hawai'i. Please refer to the State's Consolidated Plan.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The County's Consolidated Plan includes the HUD's "Performance Measures Model." The Model sets Objectives, Outcomes, Activities, Indicators, and Output for the next five years. Please see the attached Homeless Performance Measures Model Chart for the County's Homeless objectives. Chronic Homelessness is a priority of this administration and through the administration's efforts the West Hawai'i Chronic Homelessness Intervention and Rehabilitation Project (CHIRP) and the East Hawai'i Homeless Coalition was established. These new forums now bring the various County Departments to the table to develop collaborations between local government, nonprofit, and service providers.

The County completed construction of 23 micro-housing units in West Hawai'i, in November, 2016. These units will provide long-term permanent supportive housing for the chronic homeless.

In addition to providing shelter, the OHCD is working with various service providers to provide the management of the site in addition to coordinating the needed health care services for these clients.

In 2018, the County completed renovations to the Child and Family Services' Kona Domestic Abuse Shelter. This project enlarged and remodeled the kitchen, created an interior private office space, replaced flooring, replaced playground equipment to include a safety fall surface and repaired wood railings. Incidents of domestic violence have increased substantially in the past years. There has been a corresponding increase in the number of community members seeking services at the Kona Domestic Violence Shelter. With the increased usage at the shelter, the facility required more frequent maintenance, a larger kitchen to accommodate the victim's needs, and a private space for the staff to meet with victims. The long-term goal, for the shelter, is to prepare the victim for self-sufficiency and independence. Once the victims of domestic violence and their children are safe, transitioning them to permanent safe housing and providing and linking them to various services to accomplish these goals becomes the main focus. In 2018 the Shelter served 69 unduplicated families comprised of 69 women, and 63 children. The renovations that were completed in 2018 provided Child and Family Services with the needed support to meet their long-term shelter/program goals.

The County plans to allocate a total of \$1,575,750.00 of their 2019 CDBG allocation for the rehabilitation/renovation of 5 homeless shelters. The necessary rehabilitation/renovations includes but are not limited to, security enhancements, fencing, roof replacement, kitchen renovations, bathroom renovations, interior shelter renovations, energy saving activities, accessibility improvements, and building code compliance.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their**



## **individual needs**

Hope Services Hawai'i, Inc. provides outreach services to assist the homeless persons. They provide outreach to beaches and/or various areas that the unsheltered homeless stay to deliver hygiene products and advise them of the support services that are available to them. Hope Services Hawai'i, Inc. also provides case management to homeless persons and works toward placing homeless persons into shelters until permanent housing becomes available. Hope Services Hawai'i, Inc. also provides meals for the homeless and transportation to appointments.

In 2018, HOPE Services Hawai'i Inc., utilized CDBG funds to procure design consultants for renovations (re-roofing, accessibility improvements and kitchen improvements) to 2 of their homeless shelters.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The County has a plan to address the emergency shelter, transitional housing and permanent housing needs of homeless persons in West Hawai'i. The County completed the West Hawai'i Emergency Shelter in Kailua-Kona, Hawai'i. The shelter has 31 rooms available for homeless persons. The rooms are filled to capacity every night.

The County completed construction of 23 micro-housing units, in West Hawai'i, to provide long-term permanent supportive housing for the chronic homeless. The County's Office of Housing and Community Development (OHCD) retrofitted and delivered 40' x 8' shipping containers that were converted into 4 micro-housing units each. In addition to providing shelter, the OHCD is working with the various service providers and West Hawai'i Chronic Homelessness Intervention and Rehabilitation Project (CHIRP) participants to provide the management of the site in addition to coordinating the needed health care services for these clients.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The County's plan is to transition homeless persons from the West Hawai'i Emergency Shelter to the Ulu Wini transitional housing and then to the permanent rental units in Ulu Wini or other permanent housing units in West Hawai'i. The rental units at Ulu Wini provides Section 8 project-based vouchers which will assist with rental subsidies, which is another program administered by the Office of Housing and Community Development. The goal is to prevent these individuals and families from becoming homeless again by providing them with case management, counseling, employment and life skills training. This allows for personal growth, family stability, job opportunities and self-sufficiency.



**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The County does not have a formal policy for individuals being discharged from publicly funded institutions and systems of care. These individuals would normally fall under the State's jurisdiction and we as a County would follow the State's policy. However, under the County's Tenant Based Rental Assistance (TBRA) program, preference is given to applicants who are homeless, victims of domestic violence, aged-out foster care youths and families living in a transitional housing program.

## **Discussion**

In respect to persons who are not homeless but have other special needs, the County has partially funded, Phase II, of the Mohouli Heights Senior Neighborhood rental housing project, developed by Hawai'i Island Community Development Corporation (HICDC), with HOME funds. This project consists of 120 elderly rental housing units located in Hilo, Hawai'i. Phase I of the project consisting of 60 units, began in April, 2012 and was completed in March, 2014. Phase II of the project consists of 30 units and began construction in January, 2017. The construction of this project was completed in October 2017. Tenant occupancy started in November 2017. The County is providing nutritional and transportation services to the residents.

Hawai'i Island Adult Care, Inc. (HIAC) is working with HICDC to relocate their program to the same site as the Mohouli Heights Senior Neighborhood Housing project. Once completed, the HIAC will provide an adult day care program to the residents of the Mohouli Heights Senior Neighborhood Housing project, as well as to other seniors in the community. The HIAC program will further the health of the seniors by keeping them engaged, physically and mentally involved, and in the presence of trained personnel that can respond to their needs. The HIAC provides an adult day care program where elders attend for the day, spend time with peers in activities of interest and are a part of the community. In the past, the County has provided CDBG funds for the planning, design, site and infrastructure improvements for the HIAC project. In 2015, CDBG funds were provided for foundation and site improvements. 2016 and 2017 CDBG funds were provided to supplement the vertical construction of the facility. Construction to the project began in February, 2017 and is anticipated to be completed in the first quarter of 2019.

Other projects that will be funded with 2019 CDBG funds are the renovations to 5 homeless shelters, Hale Maluhia Shelter, Kiheipua Family Shelter, Hale Ohana Domestic Abuse Shelter, West Hawai'i Domestic Abuse Shelter and West Hawai'i Homeless Emergency Shelter, renovations to the Kulaimano Elderly Housing facility, and gym renovations and accessibility improvements to the Boys & Girls Club of

the Big Island.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The major obstacles of producing affordable housing are the lack of financial resources, scarcity of developable land and the lack of infrastructure. The County has identified the following barriers and continue to address them in its quest to provide affordable housing. The following barriers are fees, charges, exactions, land use regulations, building codes, growth limitations and lack of resources.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The County will undertake the following to reduce and/or remove affordable housing barriers.

- \* Continue to publicize and conduct fair housing workshops and seminars;
- \* Ensure the topics of affordable housing and fair housing choice are fully addressed within the Wrong Door Network and all ADRCs (Aging and Disability Resource Centers);
- \* Publicize and promote the existence of, and assistance through, the housing “doors” in the No Wrong Door Network;
- \* Collaborate with relevant organizations to advocate for the addition or upgrading of accessibility requirements in major neighborhood and housing development projects;
- \* Collaborate with relevant organizations to advocate for a visit ability requirements for all new housing construction (with the exception of ADUs and Ohana units);
- \* Collaborate with relevant organizations to advocate for increased funding to help lower-income homeowners to cover the costs of modifications and renovations to make their home more accessible;
- \* Collaborate with relevant organizations to advocate for actions to ensure the paraprofessional caretaking workforce is sufficient to meet the growing needs for long-term services and supports (LTSS) and Home and Community-based Services (HCBS);
- \* Collaborate with public and private providers of services to people with the most severe disabilities to support their access to appropriate housing;
- \* Coordinate landlord forums and promote benefits of its rental assistance program;
- \* Represent homeless needs to State agencies to encourage mainstream resourcing to address



homelessness;

- \*Administer Fair Housing training to participants island-wide;
- \*Support authorized exemption, pursuant to Hawai'i Revise Statutes 46-15 to assist in expediting the development of affordable housing projects;
- \*Continue to maintain a housing website to increase housing and program information;
- \*Continue to revise Hawai'i County Code, Chapter 11 to promote development of affordable housing;
- \*Provide legislature recommendations to preserve affordable housing development and funding opportunities;
- \*Provide resource information at community development planning meetings that are representative of at-risk population housing needs;
- \*Continue to amend and/or streamline the General plan land use regulations and process;
- \*Continue to support applications for and to encourage funding agencies to approve start up and capacity building grants;
- \*Continue to review and update the County building code and recommend the elimination or modification of onerous codes that do not affect health and safety;

#### **Discussion:**

It is very expensive to build affordable homes for the extremely-low, very low, and low-income families in Hawai'i. Without requirements for accessibility the choice for people with disabilities continues to worsen. The strengths of the affordable housing delivery system in the County is derived from the many different entities striving toward one common goal: to provide for more affordable housing in Hawai'i. This will require a similar effort to provide accessible affordable housing. State, Federal and County agencies, private non-profits, private social service providers, private lenders and private for-profit developers are doing their part to respond to the urgency of the housing situation in Hawai'i. New programs are continually being established to form tax incentives, low-interest interim financing, bond financing, rental subsidies and other creative development techniques to provide accessible affordable housing. Despite all of these efforts, the availability of affordable housing will not be developed unless massive funding is available.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

One of the conditions to receiving Community Planning and Development (CPD) funds from the U.S. Department of Housing and Community Development (HUD) such as the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs and the National Housing Trust Program (HTF), is that grantees, such as the County of Hawai'i, are required to affirmatively further the purposes of the Fair Housing Act. To help identify impediments to fair housing choice, grantees conduct an Analysis of Impediments to Fair Housing Choice (AI) that analyzes existing conditions affecting fair housing, identifies impediments to fair housing, and proposes an action plan outlining steps to reduce the impediments. Generally, the AI is updated every five years to coincide with the Consolidated Plan. HUD recently implemented its new Assessment of Fair Housing (AFH) Tool, intended to replace the AI; the anticipated implementation of the AFH is for the next five-year Consolidated Plan period of PY2020-2024. In the interim, the State Hawai'i Housing Finance and Development Corporation (HHFDC), in collaboration with other state and county agencies and with HUD guidance, elected to conduct an AI focused on the state's most prevalent fair housing complaint. In Hawai'i, disability issues are the most common basis for fair housing complaints. On behalf of the collaborative group, HHFDC contracted with the University of Hawai'i's Center on Disability Studies to conduct an AI focused on impediments facing people with disabilities. The AI was completed in November, 2016.

The AI identified substantial impediments to fair housing choice facing people with disabilities in Hawai'i as 1) a lack of knowledge on the part of people with disabilities, the general public, landlords and property managers about legal requirements and available resources to support people with disabilities; 2) people with disabilities have tremendous difficulties obtaining affordable housing that is accessible; 3) personnel lack attitude, skills and knowledge to serve and support people with disabilities in the housing, social service, medical, caretaking, and related fields; and 4) service systems are not well-coordinated to support people with disabilities, especially those with serious cognitive disabilities, to obtain and retain suitable housing. The AI also proposed action steps for the next five years that may help to address the issues. The 2016 AI may be viewed at the County of Hawai'i's website:

<http://records.co.hawaii.hi.us/weblink/.aspx?dbid=1&id=85183&pagDocView=1&cr=1>

Listed below are the actions planned to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

One of the obstacles to meeting underserved needs is the production of affordable housing. The major obstacles are the lack of financial resources and the lack of infrastructure. The County hopes to leverage



other sources of funds (i.e. USDA, State, County and private) by providing federal funds to subsidize the cost of housing. Another obstacle is the cost burden that the extremely-low and very-low income households have to endure for housing in the County. The County hopes to continue funding the Tenant Based Rental Assistance program (TBRA) with HOME funds to assist these extremely-low and very-low income households with rental assistance so that they pay less than 30% of their income to housing costs. Additionally, beginning in 2018 the County hopes to receive funds from the National Housing Trust Fund Program (HTF). This program will provide funding for the development of affordable rental housing units to serve extremely-low income households. Another obstacle is the lack of rental units throughout the County for extremely-low and very-low income households. The County plans to work with management agencies and educate landlords about the Section 8 Housing Choice Voucher program and the TBRA program.

### **Actions planned to foster and maintain affordable housing**

The County of Hawai'i plans to foster and maintain high priority affordable housing for County residents by investing 2019 CDBG funds in the following activities: renovations to the Kulaimano Elderly Housing Project, renovations and rehabilitation of 5 homeless shelters, Hale Ohana Domestic Abuse Shelter, West Hawai'i Domestic Abuse Shelter, West Hawai'i Homeless Emergency Shelter, Kiheipua Family Shelter and Hale Maluhia Shelter.

The County of Hawai'i will also utilize 2018 HOME CHDO funds to construct 3 self-help affordable single family homes in the Puna District for homebuyers.

### **Actions planned to reduce lead-based paint hazards**

Hawai'i County has two programs that consider the hazards of lead based paint poisoning. One, the Residential Repair Program (RRP), requires that lead based paint risk assessments be conducted for homes built before 1978. If a dwelling is determined to have lead, mitigation measures are taken to address the lead that is present. When the lead based paint concerns are corrected, the unit becomes available for lead free safe occupancy, thereby, increasing access to housing without LBP hazards.

The other is the County's Section 8 Rental Assistance Payments Program which prohibits rental subsidy for any unit that is built before 1978 if there is a family member under the age of 7 and the unit contains peeling paint.

Other actions/plans to be undertaken to reduce lead-based paint hazards include:

- The distribution of pamphlets to applicants of the RRP notifying them of potential lead-based



- paint hazards; and
- Clearance testing conducted on homes that were found to have lead under the RRP.

### **Actions planned to reduce the number of poverty-level families**

According to the 2010 Census, 18.3% of the people in Hawai'i County are below the poverty level. This is above the State's poverty level of 11.2% and this is mainly due to the high unemployment rate in the County. The County plans to continue administering the Tenant Based Rental Assistance Program (TBRA) that targets the extremely-low income households. This would limit the households from paying more than 30% of their income to housing costs. Another program the County would like to administer is the National Housing Trust Fund (HTF) that targets the extremely-low households. The National Housing Trust Fund can be used to acquire, construct or rehabilitate rental housing and rent to extremely-low income households. In rural areas the HTF law considers households with income below poverty line as very-low income. Administering the HTF will help the County reduce the number of poverty-level families.

In addition, the County is administering the Department of Labor's Workforce Innovation Opportunity Act (WIOA) program which requires a one-stop shop. The one-stop concept allows a client to access various services from a central location, which includes self-sufficiency and financial literacy programs. The mandatory partners in the one-stop shop are: WIOA programs, Native American programs, migrant and seasonal farm worker programs, veteran employment program, adult education, welfare-to-work, senior community service employment programs, vocational rehabilitation services for the blind programs, Hawai'i Community College and HUD employment and training programs.

### **Actions planned to develop institutional structure**

The County will continue to participate in: County & State Quarterly Coordinator's Meetings which coordinates state-wide activities and performance measures; the State-wide Continuum of Care group which meets every other month to collaborate on homeless issues; the Inter-Agency Council on Homelessness which meets every other month to enable better access to mainstream programs and to end chronic homelessness; HOME State Recipient Group which meets periodically to coordinate HOME program and projects; quarterly meeting with Fair Housing Officers from the State and other counties and State-wide Housing Directors which meets monthly to collaborate on housing issues.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The County will do the following to enhance coordination between public and private housing and social

service agencies:

- Expand an email list to notify interested citizens and organizations of upcoming events.
- Include video conferencing in its citizen participation activities.

**Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	0

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%



**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The County of Hawai'i does not use any other forms of investment except those listed in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

For Homebuyer activities, the County of Hawai'i will recapture the total amount of HOME funds expended for a project when the recipient fails to comply with the terms of its agreement with the County, or refuses to accept conditions imposed by the County, HHFDC, or HUD; when the recipient sells or otherwise transfers any real or personal property purchased or constructed with the HOME funds within the applicable period of affordability; and when the recipient ceases to occupy the property constructed, rehabilitated and/or renovated with HOME funds for the applicable period of affordability.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The County of Hawai'i adheres to the recapture provisions and recoups the entire amount of the HOME investment from the homebuyer if the house does not continue to be the principal residence of the homebuyer's family for the entire period of affordability.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County of Hawai'i has never used HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds and has no intention of using HOME funds for this purpose in the future.

**Housing Trust Fund (HTF)  
Reference 24 CFR 91.220(l)(5)**

**1. Distribution of Funds**

**a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2).**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**b. Describe the jurisdiction's application requirements for eligible recipients to apply for HTF funds.**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**c. Describe the selection criteria that the jurisdiction will use to select applications submitted by eligible recipients.**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**d. Describe the jurisdiction's required priority for funding based on geographic distribution, which is a description of the geographic areas of the State (including areas of low-income and minority concentration) in which it will direct assistance during the ensuing program year.**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**e. Describe the jurisdiction's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner.**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**f. Describe the jurisdiction's required priority for funding based on the extent to which rents for units in the rental project are affordable to extremely low-income families.**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**g. Describe the jurisdiction's required priority for funding based on the financial feasibility of the project beyond the required 30-year period.**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**h. Describe the jurisdiction's required priority for funding based on the merits of the application in meeting the priority housing needs of the jurisdiction (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations).**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**i. Describe the jurisdiction's required priority for funding based on the location of existing affordable housing.**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**j. Describe the jurisdiction's required priority for funding based on the extent to which the application makes use of non-federal funding sources.**

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**2. Does the jurisdiction's application require the applicant to include a description of the eligible activities to be conducted with HTF funds?**

Yes

**3. Does the jurisdiction's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements?**

Yes

**4. Performance Goals and Benchmarks.** The jurisdiction has met the requirement to provide for performance goals, consistent with the jurisdiction's goals established under 24 CFR 91.215(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens.

Yes

**5. Rehabilitation Standards.** The jurisdiction must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The jurisdiction's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the



codes. The jurisdiction must attach its rehabilitation standards below. If the jurisdiction will not use HTF funds for the rehabilitation of housing, enter "N/A".

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; and Capital Needs Assessments (if applicable).

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**6. Resale or Recapture Guidelines.** Below, the jurisdiction must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**7. HTF Affordable Homeownership Limits.** If the jurisdiction intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**8. Limited Beneficiaries or Preferences.** Describe how the jurisdiction will limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population to serve unmet needs identified in its consolidated plan or annual action plan. If the jurisdiction will not limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population, enter "N/A."

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the jurisdiction must not limit or give preferences to students. The jurisdiction may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303 only if such limitation or preference is described in the action plan.

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**9. Refinancing of Existing Debt.** Enter or attach the jurisdiction's refinancing guidelines below. The guidelines describe the conditions under which the jurisdiction will refinance existing rental housing project debt. The jurisdiction's refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the jurisdiction will not refinance existing debt, enter "N/A."

Not Applicable. The County of Hawai'i is not in rotation to receive HTF funds in 2019.

**Discussion:**

## **Appendix A: Maps and Charts**



# Chapter 1: HOUSING & SPECIAL NEEDS HOUSING GOALS

Obj Code	PROBLEM/NEED	ACTIVITY	OUTPUT	2015/16	2016/17	2017/18	2018/19	2019/20	COMMUNITY BENEFIT INDICATORS	OUTCOME			OBJECTIVE			
										Accessibility (1)	Affordability (2)	Sustainability (3)	Decent Housing (DH)	Econ Opportunity (EO)	Suitable Living Environ (SL)	
HR 1	Shortage of affordable rental units for low-/moderate income households	Provide Tenant Based Rental Assistance	Goal Funded Underway Completed	20	20	20	20	20	100 low/moderate income households assisted with ongoing monthly subsidies	X			X			
HR 2	Shortage of affordable rental units	Construct new or rehabilitate affordable rental units	Goal Funded Underway Completed	0	0	0	1	1	2 affordable rental units (40 unit years of affordability)	X			X			
SN 1	Shortage of affordable rental units for low-income elderly and special needs households	Construct new or rehabilitate affordable rental units for elderly and/or special needs households	Goal Funded Underway Completed	0	30	36	0	0	30 affordable elderly rental units (600 unit years of affordability) Rehabilitate 36 affordable rental units for special needs households (540 unit years of affordability)	X			X			
HO 1	Need for education and counseling for potential homebuyers	Provide homebuyer education and counseling	Goal Funded Underway Completed	5	5	5	5	5	25 training sessions of which 50% of the participants become homeowners, 25% take steps to improve purchasing ability, & 25% decline to purchase		X		X			
HO 2	Shortage of affordable for-sale housing	Construct affordable for-sale housing	Goal Funded Underway Completed	10	10	8	10	0	38 homeownership/for-sale affordable units (760 unit years of affordability) constructed		X		X			
HO 3	Lack of financial resources for low-/moderate- income households pursuing homeownership	Rehabilitate homes of low-/moderate-income homeowners that address health and safety	Goal Funded Underway Completed	10	10	10	10	10	50 owner occupied units rehabilitated to meet health and safety standards			X	X			
HA 1	Appropriate, efficient, and effective use of funds	Provide effective program administration	Goal Funded Underway Completed	n/a	n/a	n/a	n/a	n/a	Meet timeliness requirements in accordance regulations	n/a	n/a	n/a	n/a	n/a	n/a	n/a
HA 2	Appropriate, efficient, and effective use of funds	Conduct Housing Study to measure progress and needs of housing market	Goal Funded Underway Completed	0	1	0	0	0	Better service community through program enhancement made possible by current data.	n/a	n/a	n/a	n/a	n/a	n/a	n/a

## Chart 2: FAIR HOUSING GOALS

Obj Code	PROBLEM/NEED	ACTIVITY	OUTPUT	2015/16	2016/17	2017/18	2018/19	2019/20	COMMUNITY BENEFIT INDICATORS	OUTCOME			OBJECTIVE		
										Accessibility (1)	Affordability (2)	Sustainability (3)	Decent Housing (DH)	Econ Opportunity (EO)	Suitable Living Environ (SL)
FH 1	Lack of community awareness of housing rights and resources	Conduct fair housing training for non-English speaking and limited English proficiency families	Goal Funded Underway Completed	1	0	1	0	1	3 training sessions which will increase awareness of laws/resources by 50%			X			X
FH 2	Lack of community awareness of housing rights and resources	Develop video for RH trainings to increase awareness of avenues for reporting housing violations	Goal Funded Underway Completed	0	0	1	0	0	1 video which will increase awareness of avenues for reporting housing violations by 20%			X			X
FH 3	Lack of community awareness of housing rights and resources	Develop a plan to identify smaller landlords and increase participating in FH training	Goal Funded Underway Completed	4	4	4	4	4	20 new landlords will attend training and 75% will have increased awareness			X			X
FH 4	Lack of community awareness of housing rights and resources	Research, develop and implement a plan to create and link FH info to the county website	Goal Funded Underway Completed	100	100	100	100	100	500 hits on the new website – of which 75% will have increased awareness	X					X
FH 5	Lack of community awareness of housing rights and resources	Participate in periodic meeting with the other FH officers	Goal Funded Underway Completed	3	3	3	3	3	15 meetings			X			X
FH 6	Lack of community awareness of housing rights and resources	Conduct FH training seminars island-wide	Goal Funded Underway Completed	2	2	2	2	2	10 seminars which will increase awareness for 75% of the attendees			X			X
FH 7	Lack of community awareness	Provide technical support and	Goal	n/a	n/a	n/a	n/a	n/a	75% of calls will have increased awareness of	X					X



	of housing rights and resources	disseminate FH information to 100% of calls referred to County FH Officer	Funded Underway Completed	1	0	1	0	1	0	laws/resources	n/a	n/a	n/a	n/a	n/a	n/a
FH 8	Lack of community awareness of housing rights and resources	Attend FH training	Goal Funded Underway Completed	1	0	1	0	1	0	3 training sessions for staff which will increase knowledge	n/a	n/a	n/a	n/a	n/a	n/a
FH 9	Lack of coordinated, long-range FH plan	conduct an analysis of impediments to identify barriers to FH	Goal Funded Underway Completed	0	1	0	0	0	0	1 studies to determine progress in removing barriers and new barriers	n/a	n/a	n/a	n/a	n/a	n/a



# Chart 3: HOMELESS GOALS

Obj Code	PROBLEM/NEED	ACTIVITY	OUTPUT	2015/16	2016/17	2017/18	2018/19	2019/20	COMMUNITY BENEFIT INDICATORS	OUTCOME			OBJECTIVE		
										Accessibility (1)	Affordability (2)	Sustainability (3)	Decent Housing (DH)	Econ Opportunity (EO)	Suitable Living Environ (SL)
HM 1	No safe place to sleep for unsheltered homeless	Construct homeless shelter in West Hawai'i	Goal Funded Underway Completed	0	0	1	0	0	1 new shelter will create 32 homeless beds	X			X		
HM 2	No safe place to sleep for victims of domestic violence	Rehabilitate a homeless shelter for victims of domestic violence	Goal Funded Underway Completed	0	1	0	0	0	1 renovated shelter will benefit 740 households and provide victims of domestic violence with overnight shelter			X	X		
HM 3	Inability to obtain federal funding due to incomplete data	conduct a point in time count	Goal Funded Underway Completed	1	1	1	1	1	5 studies to determine the number of homeless persons	n/a	n/a	n/a	n/a	n/a	n/a

# **Chapter 2: COMMUNITY DEVELOPMENT GOALS**

Obj Code	PROBLEM/NEED	ACTIVITY	OUTPUT	2015/16	2016/17	2017/18	2018/19	2019/20	COMMUNITY BENEFIT INDICATORS	OUTCOME			OBJECTIVE		
										Accessibility (1)	Affordability (2)	Sustainability (3)	Decent Housing (DH)	Econ Opportunity (EO)	Suitable Living Environ (SL)
IN 1	Lack of infrastructure to develop housing	Construct infrastructure	Goal Funded Underway Completed	1	0	0	1	0	2 infrastructure projects to enable access to affordable housing and public facilities	X			X		
PF 1	Lack of public safety facilities which protect the public	Construct fire/police and/or solid waste facilities	Goal Funded Underway Completed	0	0	0	0	1	1 public facilities constructed or acquired to increase health and safety of the residents			X			X
PF 2	Lack of accessible public facilities	Remove architectural barriers at various county facilities	Goal Funded Underway Completed	1	0	2	0	1	4 accessible public facilities	X					X
PF 3	Deteriorated neighborhood and lack of public facilities	Construct and/or repair public facilities i.e childcare, youth and senior centers; healthcare, homeless and recreation facilities	Goal Funded Underway Completed	1	1	1	1	1	5 improved public facilities which will benefit 2,526 low/moderate income people.			X			X
PS 1	Lack of transportation service	Acquire vehicles and trans services which provide transport to the elderly and low income households	Goal Funded Underway Completed	0	0	0	1	0	1 vehicles will provide additional transportation services	X					X
EC 1	Lack of funds for job training	Provide job training to low and moderate income person	Goal Funded Underway Completed	0	0	0	0	1	1 job training program which assists 10 persons to gain employment			X		X	
CDA 1	Complex rules and regulations to follow	Provide effective program administration in accordance with rules and regulation	Goal Funded Underway Completed	1	5	1.5	1.5	1.5	1.5 times the CDBG allocation is the maximum balance of CDBG funds unexpended in April of every year	n/a	n/a	n/a	n/a	n/a	n/a

TABLE 1: Low-/Moderate-income population (2010 Census)

Census Tract	% Low/Mod Income
201	49.0%
202	52.5%
203	63.0%
204	42.8%
205	63.7%
206	35.4%
207.01	35.1%
207.02	21.5%
208.01	21.9%
208.02	32.8%
209	26.9%
210.03	49.3%
210.05	59.7%
210.10	55.1%
210.11	46.2%
210.13	47.7%
211.01	56.5%
211.06	50.5%
212.02	59.1%
213	36.4%
214.02	36.5%
215.02	30.3%
215.04	40.7%
215.07	28.4%
215.09	34.2%
216.01	30.4%
216.04	30.2%
217.02	20.5%
217.04	24.9%
218	36.2%
219.02	29.1%
220	43.6%
221.02	16.3%

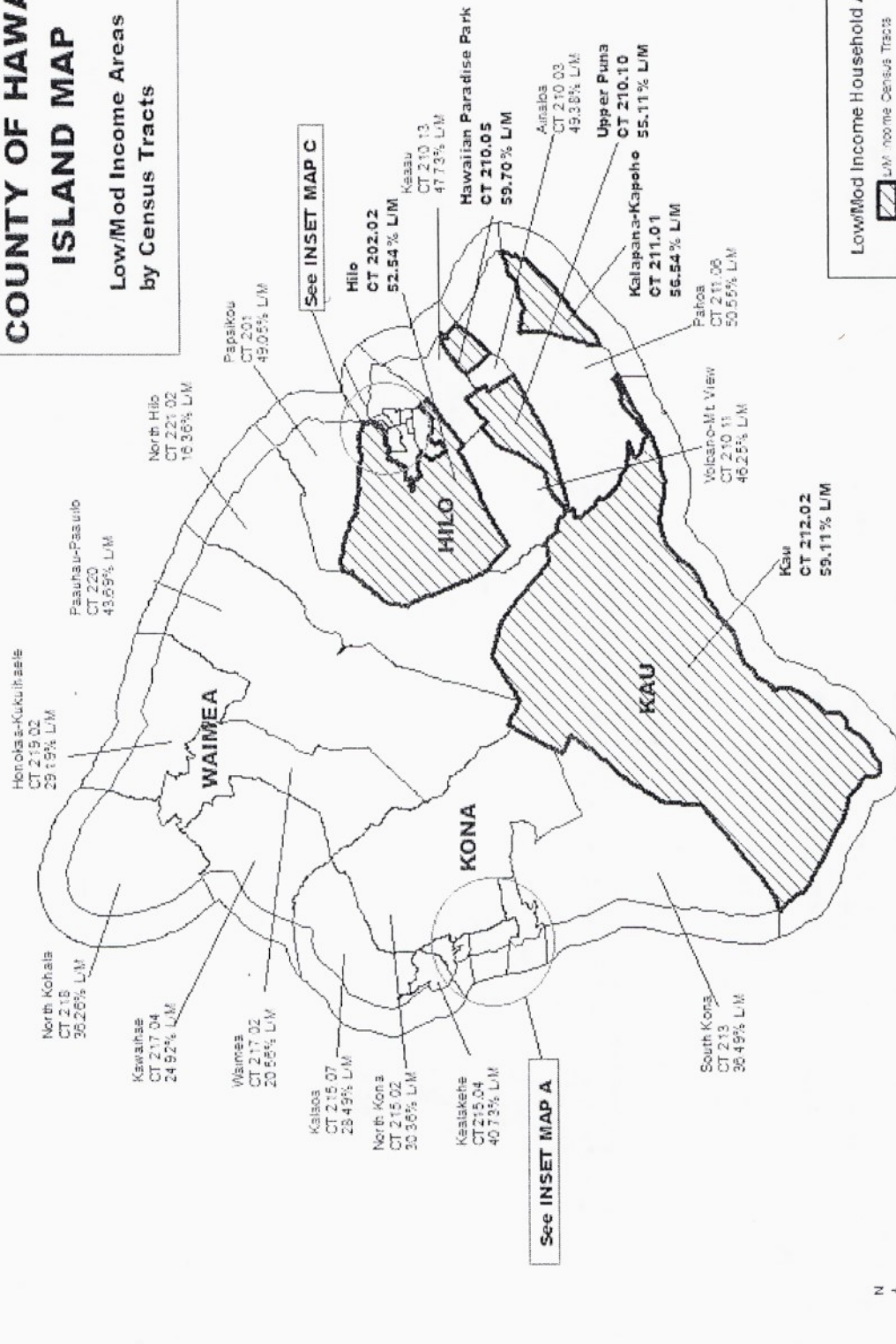


**TABLE 2: Race and Ethnicity Distribution (2010 Census)**

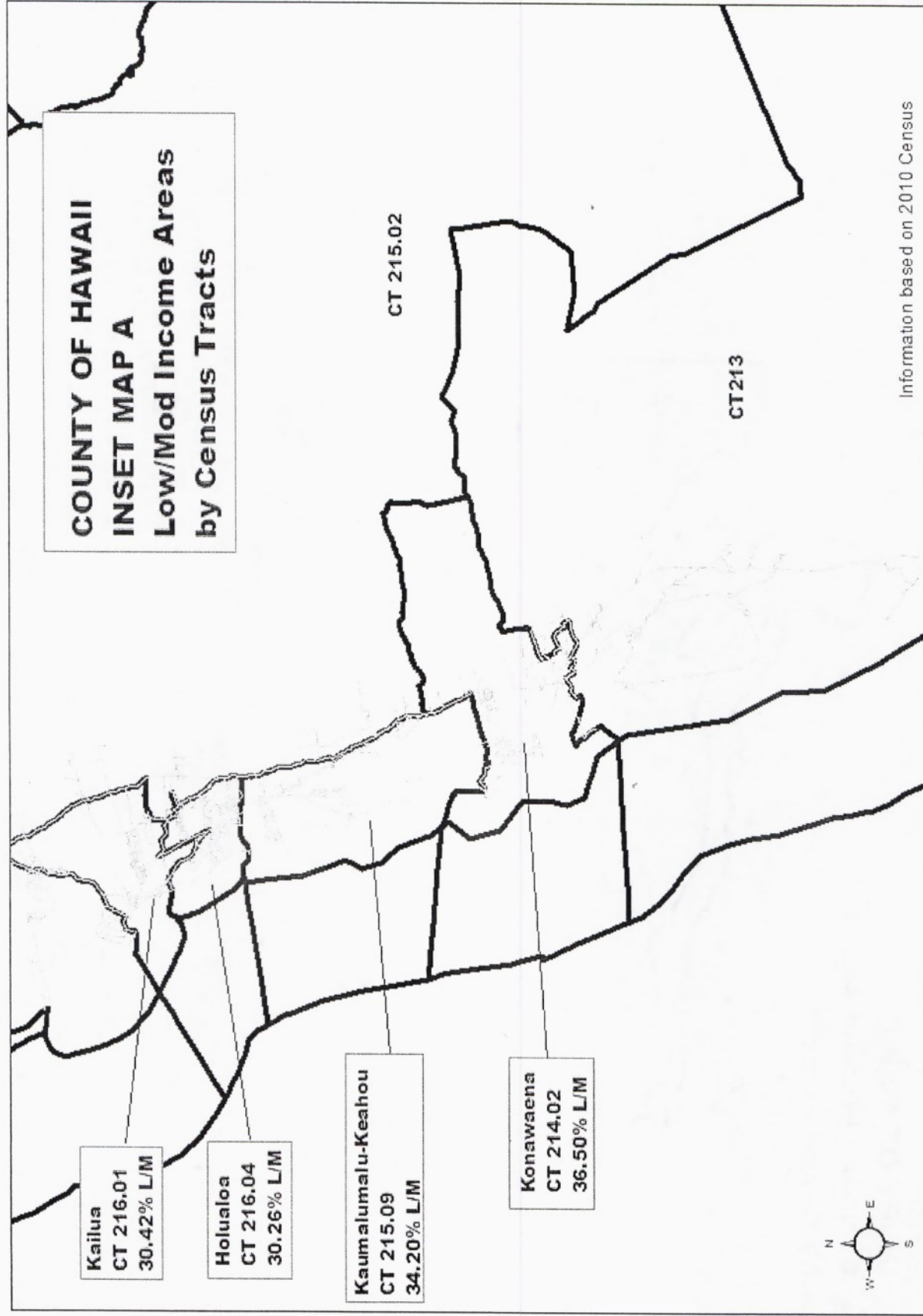
<b>Race</b>	<b>Population</b>	<b>Percent</b>
White	62,348	33.7%
Black or African American	1,020	0.6%
American Indian and Alaska Native	869	0.5%
Asian	41,050	22.2%
Native Hawaiian and Other Pacific Islander	22,389	12.1%
Other single race	2,868	1.5%
Black or African American <i>and</i> White	509	0.3%
American Indian or Alaska Native <i>and</i> White	2,147	1.2%
Asian <i>and</i> White	8,918	4.8%
American Indian or Alaska Native <i>and</i> Black or African American	474	0.3%
Other races of two or more	42,487	22.9%
<b>Total</b>	<b>185,079</b>	<b>100.0%</b>
<b>Ethnicity</b>		
Hispanic or Latino	21,383	11.6%
Not Hispanic or Latino	163,696	88.4%
<b>Total</b>	<b>185,079</b>	<b>100.0%</b>

# COUNTY OF HAWAII ISLAND MAP

Low/Mod Income Areas  
by Census Tracts

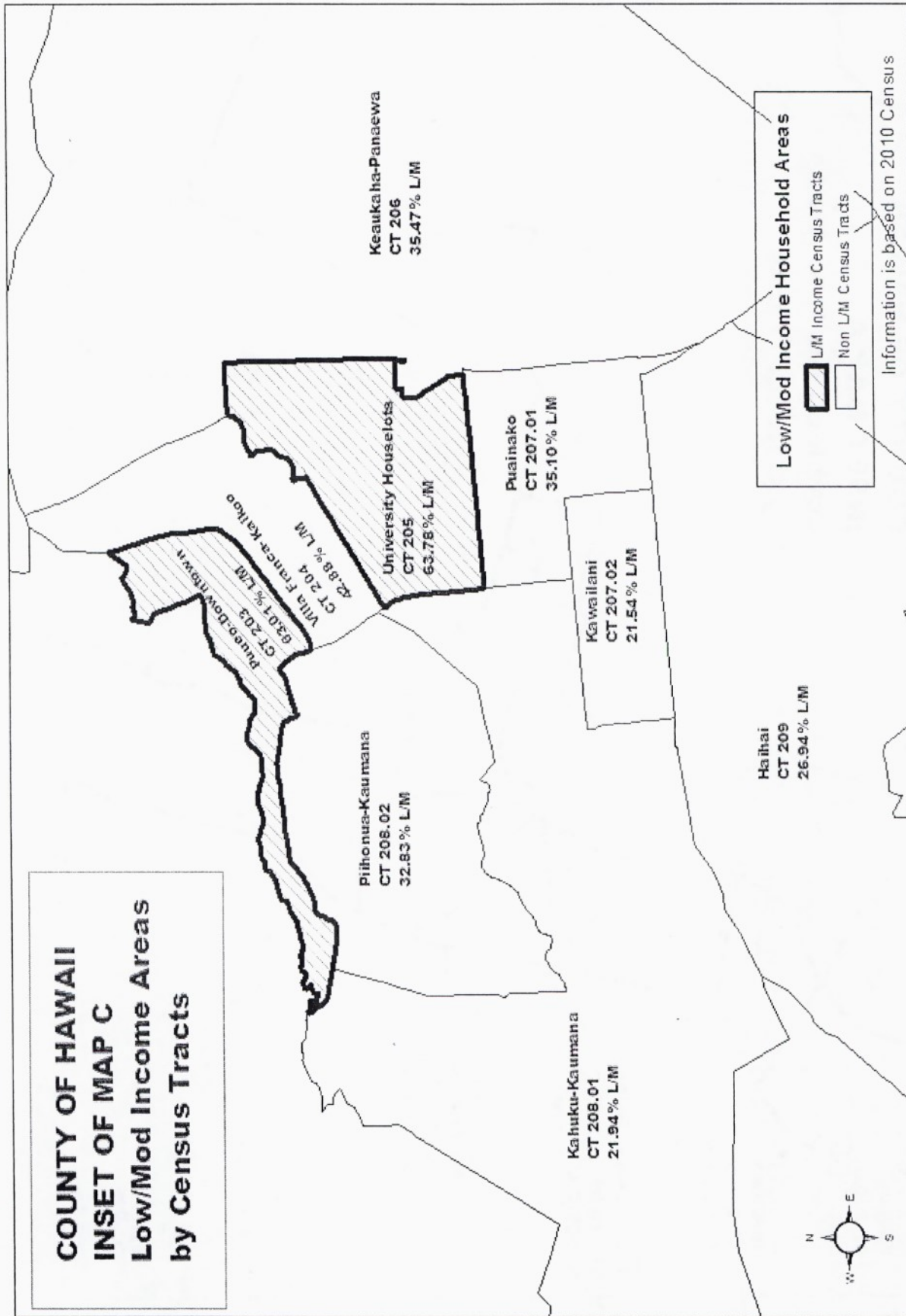


Information is based on 2010 Census





**COUNTY OF HAWAII  
INSET OF MAP C  
Low/Mod Income Areas  
by Census Tracts**





# CPMP Non-State Grantee Certifications

**Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.**

- ☐ This certification does not apply.  
☒ This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.



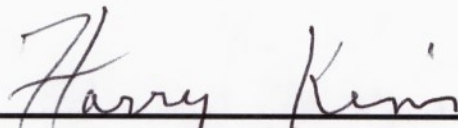
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature/Authorized Official

APR 26 2019

Date

Harry Kim

Name

Mayor, County of Hawai`i

Title

25 Aupuni Street, Room 215

Address

Hilo, Hawai`i 96720

City/State/Zip

808-961-8211

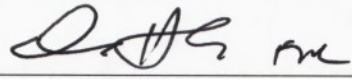
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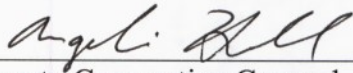
PARTIES TO DOCUMENT: \_\_\_\_\_

**RECOMMENDED APPROVAL:**

  
\_\_\_\_\_  
Housing Administrator  
Office of Housing  
and Community Development

Date: 4-26-19

**APPROVE AS TO FORM AND LEGALITY:**

  
\_\_\_\_\_  
Deputy Corporation Counsel  
County of Hawai'i

Date: 04/26/19

- ☐ This certification does not apply.  
☒ This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2019, 2020, 2021, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

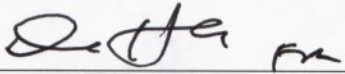
**Excessive Force --** It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

DOCUMENT TITLE: \_\_\_\_\_


PARTIES TO DOCUMENT: \_\_\_\_\_

**RECOMMENDED APPROVAL:**

  
Housing Administrator  
Office of Housing  
and Community Development

Date: 4-26-19

**APPROVE AS TO FORM AND LEGALITY:**

  
Deputy Corporation Counsel  
County of Hawai'i

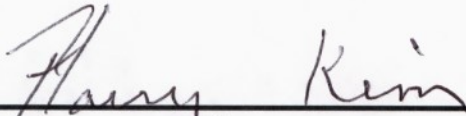
Date: 04/26/19



**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.



Signature/Authorized Official

APR 26 2019

Date

Harry Kim

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Mayor, County of Hawai`i

Title

25 Aupuni Street, Room 215

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Hilo, Hawai`i 96720

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808-961-8211

Telephone Number

- ☒ This certification does not apply.  
☐ This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- ☒ This certification does not apply.  
☐ This certification is applicable.

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number



- ☒ This certification does not apply.  
☐ This certification is applicable.

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- ☒ This certification does not apply.  
☐ This certification is applicable.

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related



authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number



- ☐ This certification does not apply.  
☒ This certification is applicable.

## APPENDIX TO CERTIFICATIONS

### Instructions Concerning Lobbying and Drug-Free Workplace Requirements

#### Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Office of Housing & Comm Dev	1990 Kinoole St. Suite 102	Hilo	Hawai'i	HI	96720

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

## Jurisdiction

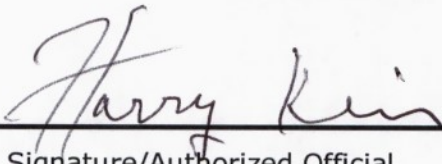
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criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

  
\_\_\_\_\_  
Signature/Authorized Official

APR 26 2019

Date

Harry Kim

Name

Mayor, County of Hawai`i

Title

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Address

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City/State/Zip

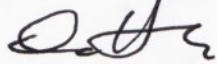
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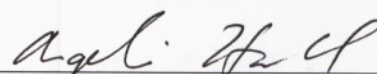
PARTIES TO DOCUMENT: \_\_\_\_\_  
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**RECOMMENDED APPROVAL:**

  
\_\_\_\_\_  
Housing Administrator  
Office of Housing  
and Community Development

Date: 4-26-19

**APPROVE AS TO FORM AND LEGALITY:**

  
\_\_\_\_\_  
Deputy Corporation Counsel  
County of Hawai'i

Date: 04/26/19



